Commonwealth of Kentucky
Court of Justice *www.kycourts.gov*
records@kycourts.net

LICENSING AGENCY REQUEST

MAIL REQUESTS TO:

ADMINISTRATIVE OFFICE OF THE COURTS
RECORDS UNIT
1001 VANDALAY DRIVE
FRANKFORT, KENTUCKY 40601
502-573-1682 or 800-928-6381

The process to obtain the information contained in CourtNet is as follows:

Individuals for License

Requesting a record on yourself for the purpose of obtaining a License requires a **$25.00 fee (check or money order)**.

Fees are paid to the order of the KENTUCKY STATE TREASURER by check or money order ONLY.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN THE REQUEST BEING RETURNED UNPROCESSED. If you suspect information contained on the record is incorrect, or have any questions, please contact the Records Unit at (502) 573-1682 or (800) 928-6381.

PLEASE **PRINT OR TYPE** THE INDIVIDUAL'S INFORMATION **CLEARLY**.

SOCIAL SECURITY NUMBER: _____ DLN: _____

NAME: _____ _____ _____
FIRST MIDDLE LAST

MAIDEN NAME(S) AND/OR ALIAS: _____

DATE OF BIRTH: _____

STREET ADDRESS/P.O. BOX: _____

CITY, STATE, ZIP CODE: _____

I understand that failure to accurately provide the information requested may result in my prosecution under KRS 523.100. I have provided the basic information necessary to qualify for record processing.

*** ALL INFORMATION BELOW IS REQUIRED.**

_____ _____
Requestor/Contact Person Date

_____ _____
Agency Phone Number

_____ _____
Address E-mail Address

_____
City, State, Zip

Print Form **Reset Form**